



## Terms and Conditions:

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**ACCOUNT DESCRIPTION:** JagTag Deduct is a no-fee, post-paid convenience account whereby purchases are deducted from your paycheck. Jagtag Deduct is accessed via your IUPUI Jagtag and may be used as payment for goods and services at locations determined by the University.

**AGREEMENT:** This Agreement is between Indiana University Purdue University Indianapolis (or IUPUI) and the Jagtag holder ("You" or "Account Holder").

**ACCOUNT ACTIVATION:** Upon the customer's written request and verification of employment, the University will open an electronic account in the customer's name. To enroll in Jagtag Deduct, customers may select spending limits per pay period: \$25, \$50, \$100 or unlimited.\* Total purchase balance will be automatically deducted at each pay period to zero balance your Jagtag Account.

\*Unlimited is defined as to not exceed \$500 for biweekly paid employees and \$1,000 for monthly paid employees.

**BALANCES EXCEEDING PAYCHECK:** In the event purchases exceed the amount earned in any given pay period, the customer is responsible for the outstanding balance and agrees to pay this amount within thirty (30) days. The customer's account will be deactivated until the balance is paid in full. The customer is responsible for any collection fees (See 'Additional Fees').

**ACCOUNT STATEMENTS:** Account statements are available upon request during normal business hours through the Campus Card Services Office.

**LOST OR DAMAGED CARDS:** Lost or damaged Jagtags will be replaced by Campus Card Services upon Yours or the University's official request. Replacement will be made in accordance with current policies regarding card replacement and in most cases, You will be charged a replacement fee.

**LIABILITY FOR ILLEGITIMATE USE OF ACCOUNT:** Customers are responsible for safeguarding their own Jagtag. Should the card become lost or misplaced accidentally or by theft, the University assumes no responsibility for illegitimate charges to the customer's account prior to the customer notifying Campus Card Services during normal business hours or the Campus Police after hours and on weekends. Once the office has been notified, the account will be deactivated until the rightful owner has a new card made.

**TRANSFERRING ACCOUNT FUNDS:** Account balances may not be transferred from one customer account to another.

**INACTIVE ACCOUNT:** Should one calendar year pass in which no transactions take place, the University shall write the customer at the home address stated on the application and inquire if the account should remain open. If the customer replies to this inquiry within thirty (30) days, the University will, per the customer's request, leave the account open or close the account. If the customer fails to reply within thirty (30) days, the University will close the account.



## Terms and Conditions Continued:

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**HOURS OF OPERATION:** The University reserves the right to select participating JagTag merchants. Each merchant determines their hours of operation, selects the goods and services available for purchase using JagTag and sets the prices for goods and services in their operations.

**CUSTOMER SERVICE:** To report problems with Your JagTag account or any related equipment, please contact Campus Card Services immediately at (317) 274-5177. For account statements **or additional information, please contact us.**

**ADDITIONAL FEES:** In the event and for any reason an account remains delinquent, the account will be sent to Collections. The Customer is responsible for any fees associated with the University's attempt to make collection.